***Plan Review Checklist***

# Site Plan

Scale (1”=20’)

North Arrow

Title block, including lot, name of project, owner and date

Building location

Line of Roof Overhangs

Setbacks and easements

Lot Size

Natural Site topography @minimum 2’ contours (Prepared by licensed surveryor)

Proposed finished grading and surface drainage plan

Existing natural site features, including tree lines and all trees

Location of antennas and/or satellite dishes

Walks, decks, patios, retaining walls, ancillary structures, fences, gates, driveways and parking areas

Utility locations and meter locations

Any final location entry monuments

All finished floor and roof elevations shown on plan

Area calculations (original) and proposed finished site coverage

# Floor Plans

Scale ¼” = 1’0”

North Arrow

Title block including lot, name of project, owner and date

All exterior dimensions

Door and window openings, locations and sizes

Walls, porches, decks, balconies, and terraces with materials noted

Exterior lighting plan (Submit style, wattage and color of proposed fixture(s) along with picture of fixture on separate document and submit with checklist

Livable floor calculations

# Elevations (Prepared by a Colorado licensed Architect)

Scale ¼” = 1’0”

Title block including lot, name of project, owner and date

Elevation of each exterior view (primary view to be colored rendered and submitted)

Doors and window locations, material and color

Roof material and slope

Siding material, type and color

Chimney material and height

Chimney cap design, material and height

Railings, material, type, color and dimensions

Fascia and trim material, type and color

Deck materials, type and color

Location of all visible exterior lighting

Skylight type and color

Highest point of ridge line or parapet or top of chimney cap measured according to zoning regulations.

# Building height

Finished floor elevation

Proposed and existing grades shown on all elevations (must be coordinated with site plan)

Garage door material and color

All other materials, finishes and colors

Specific window and door trim details

# Landscape Plan

Scale 1” = 20’

North Arrow

Title block

Building location

Proposed roof overhangs

Proposed finished grading plan depicting finished and existing contours

Driveways, walks, terraces, patios, retaining walls and decks with materials listed

Locations, quantity and size of all plants, trees, sod and seeded areas, etc. Include a planting legend showing size and number of trees and plants

Location of irrigated areas

Location and design of fences, meter and trash enclosures

Description of re-vegetation and erosion control techniques

Exterior lighting plan of outside area lighting with pictures and/or graphics illustrating design and wattage

Location and design of sign columns and/or gates (if applicable)

Detailed design of driveway entrance landscaping, revegetation and erosion control techniques

# Footing and Foundation Plan (Prepared by licensed Engineer)

Scale ¼” = 1’0”

Title Block including lot, name of project, owner and date

Footing and foundation plan

# Non Drawing Items

Completed Application Form

Construction Schedule

Color board, or any other vehicle, to show exterior materials and colors to include exterior materials and stain, paint colors.

Currently no design review or landscape compliance fee is required.

# SUBMISSION SUMMARY

# ARCHITECT COMMENTS:

SIGNATURE AND LICENSE NUMBER

# DESIGN REVIEW COMMITTEE

# COMMENTS:

APPROVE AS SUBMITTED

APPROVE PER STIPULATIONS NOTED

NOT APPROVE

DRC SIGNATURES AND DATE

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HOME STAIN/ PAINT

MODIFICATION REQUEST

PLEASE SUBMIT COLOR SAMPLE:

STREET ADDRESS:

OWNER:

CURRENT ADDRESS:

CITY, STATE, ZIP CODE:

PHONE NUMBER:

LOT#:

CONTRACTOR NAME AND NUMBER:

ESTIMATED START AND FINISH DATES:

REQUEST FOR VARIANCE

VARIANCE GUIDELINEVARIANCE

STREET ADDRESS:

OWNER:

CURRENT ADDRESS:

CITY, STATE, ZIP CODE:

PHONE NUMBER:

LOT#:

REASON FOR DESIGN GUIDELINE VARIANCE REQUEST:

CONTRACTOR NAME AND NUMBER:

ESTIMATED START AND FINISH DATES: